

1st Call for Applications for Short-Term Scientific Mission STSM within the 4th Grant Period of COST Action MP1103 “Nanostructured materials for solid-state hydrogen storage”

Open call: **03.02.2015**

Deadline for the applications: **28.02.2015**

The STSM has to be completed before **15.10.2015**

THE APPLICANT:

The applicant could be a PhD student, master student, PostDoc or staff member in an institution located in a COST Country of our Action which has been formally accepted to be part of our Action.(these countries and Institutes are listed on (http://www.cost.eu/domains_actions/mpns/Actions/MP1103)).

The Applicant must obtain the agreement of the host institution before submitting the STSM application. STSM grantees must make their own arrangements for all health, social, personal security and pension matters.

HOME & HOST INSTITUTION:

A STSM may only be approved:

from a home institution in a COST participating country to a host institution in another COST participating country or to a formally approved host institution in a non-COST country.

from a formally approved home institution in a Near Neighbor country to a host institution in a COST participating country.

For a list of such countries please check

http://www.cost.eu/domains_actions/mpns/Actions/MP1103).

Visits within the same COST country cannot be supported.

DURATION:

STSMs are minimum one week (5 working days), maximum 3 months.

The STSM have to start from March 15th 2015 and end within October, 15th 2015.

FINANCIAL SUPPORT:

A STSM grant is a fixed contribution based on the budget requested by the applicant and the evaluation of the application by the MC Chair /STSM Coordinator or Committee. The aim of this grant is to support the costs associated with the exchange visit. This grant will not necessarily cover all expenses; it is intended only as a contribution to the travel and subsistence costs of the participant.

The calculation of this contribution for a STSM must be based on the following rules:

- The reimbursement rate per day is EUR 160 maximum;
- Up to EUR 500 may be attributed for the travel expenses;

- A maximum EUR 2 500 in total can be afforded to the grantee.

The calculation of this contribution for an ESR STSM (for a duration of more than 91 days) must be based on the following rules:

- The reimbursement rate per day is EUR 160 maximum;
- Up to EUR 500 may be attributed for the travel expenses;
- A maximum EUR 3 500 in total can be afforded to the grantee.

In all cases the MC can approve differentiated country rates for subsistence per day, based on the cost of living in each respective country. **Any exception needs special justification and prior approval from the COST Office.**

APPLICATION PROCEDURE & DEADLINES:

A formal STSM application has to be sent by e-mail to the STSM coordinator of the Action MP1103 **dr. Jasmina Grbovic Novakovic (jasnag@vinca.rs)**

The application should consist of:

- a cover letter, where the applicant should clearly indicate the science topic most relevant to the application (this topic should be one of the 4 science topics which are defined within each of the 4 working groups of the Action; for more info on the science topics please visit the web page of http://w3.cost.eu/fileadmin/domain_files/MPNS/Action_MP1103/mou/MP1103-e.pdf)
- A copy of the "COST STSM Application form" that has to be submitted by the applicant using the on-line registration tool:

<https://e-services.cost.eu/w3/index.php?id=91>

The following information has to be provided on line:

- Applicants data: name, work place, address etc.
 - The planned dates and duration of the STSM
 - Information about the proposed STSM: title, short description etc.
 - A short CV
 - A requested budget
 - Bank details
- A description/work-plan of the proposed visit (in PDF format); maximum 1 A4 page.
 - A detailed CV,
 - The Applicant is responsible for obtaining the agreement of the host institution, before submitting his/her application

EVALUATION PROCESS AND RESULTS ANNOUNCEMENT:

The assessment of the STSM applications will be carried out by a selection committee (STSM coordinator, Chair & Vice-chair and WG Leaders). The committee will inform the Grant Holder of the successful evaluated proposals. The Grant holder will subsequently inform the successful applicants by sending them a Grant letter with an official approval of the STSM application, a "Payment Request" (to be completed after the completion of the STSM) and the level of the financial grant given. The Applicant has to notify acceptance of the grant by returning the letter,

with his/her signature.

STSM SCIENTIFIC REPORT:

The grantee is required to submit to the STSM coordinator (dr. Jasmina Grbovic Novakovic <jasnag@vinca.rs>) within 15 days after the completion of the STSM a short scientific report with the following information:

- Description of the work carried out during the STSM
- Description of the main results achieved
- Future collaboration with the host institute (if applicable)
- Foreseen publications (if applicable)
- Confirmation by the host institute of the successful execution of the STSM (as a separate email message)
- Other comments (if any)

Please note that successful applicants will be invited to prepare a short cover story (with photos preferably) to be placed on the Action Webpage, after the completion of the STSM.

NOTICE OF COMPLETION:

The STSM coordinator will approve the final report, and will sent a "notice of completion" of the STSM, together with the short scientific report, to the Grant Holder. The Grant Holder will then execute the payment of the fixed grant directly to the grantee or the host institute, as requested in the application.

ACKNOWLEDGMENTS in papers

Finally, if the results from a STSM visit are published in a journal, please add the following acknowledgement in your paper:

Part of this work was supported by the COST Action MP1103 " Nanostructured materials for solid-state hydrogen storage ".